

REPORTING OFFICER NARRATIVE

Clay County Sheriff's Office

Victim CLAY HIGH SCHOOL	Offense GRAND THEFT - VALUE 300 TO 4,999	OCA 2012-001251 Date / Time Reported Wed 01/11/2012 07:21
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On 1/11/12 at approximately 0730, while at Clay High School located at 2025 State Road 16, Green Cove Springs, I was approached by the Assistant Principal, Mr. Cary Dicks (reporting party) regarding a theft report. He continued to state that on 12/18/11 he was conducting and end of the year inventory on Clay High School's property. Upon walking down the hallway in front of room 312A he discovered a property tag on the floor that appeared to have belonged on one of the school's laptop.

Mr. Dicks then inventoried the property assigned to the I.T. Specialist, Mr. Michael Francisco (involved other). It was then discovered that a Dell Laptop valued at approximately \$1,139.00 was missing from his office. Because Mr. Francisco's job requires him to work on many different laptops at several schools around the county, initial thoughts were that it was misplaced (which is why this incident was reported several weeks later and that the incident was discovered during a time when school's were closed for the holidays). On 12/19/11 Mr. Dicks confirmed that the property tag he found on the ground was assigned to Mr. Francisco's laptop.

It does not appear that force was used to enter the office, it should be noted that the office door is normally left open during school hours allowing anyone to access the room. There is not an exact time frame as the last time the laptop was seen in the office is believed to be the early part of December (2011). There is no video surveillance installed in the school to review. Teachers in the area of Mr. Francisco's office did not notice anything suspicious or out of the ordinary in the time frame provided. Mr. Dick's could not provide any suspect or witness information at this time. The laptop was entered into N.C.I.C. on 1/11/12 at approximately 0900 hours, by Operator Lovett, I.D. # 7007.

This case is pending further investigation and suspect development.

INCIDENT/INVESTIGATION REPORT

I N C I D E N T D A T A	Agency Name <i>Clay County Sheriff's Office</i>			Case# <i>2011-042341</i>		
	ORI <i>FL0100000</i>			Date / Time Reported <i>11/07/2011 07:36 Mon</i>		
	Location of Incident <i>2625 Spencer Plantation Blvd, Orange Park FL</i>		Premise Type <i>School/college</i>	Zone/Tract <i>6</i>		Last Known Secure <i>11/05/2011 13:00 Sat</i>
					At Found <i>11/07/2011 06:00 Mon</i>	
	#1	Crime Incident(s) <i>Vandalism 1000 Dols Or More</i> <i>806-13/1B3</i>	(Com) F	Weapon / Tools <i>UNKNOWN/NOT STATED</i>		Activity
	#2	Crime Incident	()	Weapon / Tools		Activity
	#3	Crime Incident	()	Weapon / Tools		Activity

M O	# of Victims <i>1</i>		Type: <i>BUSINESS</i>		Injury:		Domestic: <i>N</i>			
	Victim/Business Name (Last, First, Middle) <i>ARGYLE ELEMENTARY SCHOOL</i>			Victim of Crime # <i>1.</i>	DOB Age	Race	Sex	Relationship To Offender <i>UK</i>	Resident Status <i>N/A</i>	Military Branch/Status
	Home Address <i>2625 SPENCER PLANTATION BLVD, Orange Park, FL</i>							Home Phone		
	Employer Name/Address						Business Phone		Mobile Phone	
	VYR	Make	Model	Style	Color	Lic/Lis	VIN			

O T H E R S	CODES: V- Victim (Denote V2, V3) O = Owner (if other than victim) R = Reporting Person (if other than victim)										
	Type: <i>PERSON/INDIVIDUAL(NOT A LE OFFICER)</i>				Injury:						
	Code <i>RP</i>	Name (Last, First, Middle) <i>PULLEN, JESSICA P</i>			Victim of Crime #	DOB Age <i>11/01/1978</i> <i>33</i>	Race <i>W</i>	Sex <i>F</i>	Relationship To Offender	Resident Status <i>Non-Residen</i>	Military Branch/Status
	Home Address <i>3607 Trask St Jacksonville, FL 32205</i>								Home Phone <i>904-573-2357</i>		
Employer Name/Address <i>Argyle Elem (ASST PRINCIPAL)</i>						Business Phone <i>904-573-2357</i>		Mobile Phone			
I N V O L V E D	Type:		Injury:								
	Code	Name (Last, First, Middle)			Victim of Crime #	DOB Age	Race	Sex	Relationship To Offender	Resident Status	Military Branch/Status
	Home Address								Home Phone		
	Employer Name/Address						Business Phone		Mobile Phone		

P R O P E R T Y	L = Lost S = Stolen R = Recovered D = Damaged Z = Seized B = Burned C = Counterfeit / Forged F = Found ("OJ" = Recovered for Other Jurisdiction)									
	VI #	Code	Status Frm/To	Value	OJ	QTY	Property Description	Make/Model	Serial Number	
	<i>1</i>	<i>200</i>	<i>D</i>	<i>\$18,000.00</i>		<i>1</i>	<i>CANVAS AWNING</i>	<i>BLISS</i>		
	<i>1</i>	<i>241</i>	<i>D</i>	<i>\$200.00</i>		<i>1</i>	<i>Tractors - Small with mowing Deck</i>	<i>JOHN DEERE</i>		

Officer/ID# <i>EDMONSON, M. W. (06531)</i>	Invest ID# <i>RODGERS, K. J. (06109)</i>	Supervisor <i>ZIER, G. A. (00321)</i>
Status	Complainant Signature	Case Status <i>Active</i> <i>11/07/2011</i>
Case Disposition:		Page 1

REPORTING OFFICER NARRATIVE

Jay County Sheriff's Office

OCA <i>2011-042341</i>
Date / Time Reported <i>Mon 11/07/2011 07:36</i>

Victim
ARGYLE ELEMENTARY SCHOOL

Offense
VANDALISM 1000 DOLS OR MORE

On 11-07-2011 I was dispatched to Argyle Elementary School located at 2625 Spencer Plantation Blvd in reference to a Vandalism.

Upon my arrival I made contact with Asst Principal Jessica Pullen. J. Pullen advised sometime between 1300hrs on 11-05-2011 and 0600hrs on 11-07-2011 an unknown suspect(s) entered the school grounds and vandalized several objects. J. Pullen first showed me a canvas awning in the court yard area. It appears that the suspect(s) were able to get on top of the awning causing the awning to stretch out and hang very low to the ground. J. Pullen advised the canvass awnings cost \$18,000.00. J. Pullen then showed me a John Deere tractor that was damaged. The shroud on the tractor was cracked into several pieces and removed from on top of the tractor. The estimated damage to the shroud was \$200,00. J. Pullen also showed me several pieces of lawn decorations, such as birdbaths, benches and a gazebo, that were overturned but not damaged.

J. Pullen advised that the school had a "Clean Up" day on 11-05-2011 and it ended at 1300Hrs. J. Pullen stated that the vandalism must have occurred after the "Clean Up" day. J. Pullen advised the school is not equipped with any security cameras.

Cst. A. Antoniello #7403 arrived and processed the scene.

This case is active transferred to the Juvenile Crime Unit.

12/5/11

FOOD & NUTRITION SERVICES

SCHOOL DISTRICT OF CLAY COUNTY

To: Clay County School Board

VIA: Robert Johnson, Property Coordinator

From: Susan Glover, Food & Nutrition Services Director *SG*

RE: Ricoh Copier turn in for new copier

Date: January 30, 2012

Our Ricoh Aficio 1060 CCSB Property #79342 has reached the point that parts are no longer available and the cost is more than the value of the unit for repair. We have negotiated a trade in on a new copier with CopyFax.

Trade In:

Description	Ricoh Aficio 1060
Property Number	#79342
Serial number	J4235401067
Current Value	\$ 15,258.00
Acquisition Date	08142003
Allowance for trade in (if applicable)	N/A
Purchase Order Number	57833

Reason for trade in; Parts are no longer available for future repairs.

Item To Be Purchased:

Description:	Ricoh MPC4501 Color Copier with PB3110 LCIT, SR3030 Finisher, Bridge Unit BU3030, Punch Unit 3260
Vendor	CopyFax
Cost of New Copier	\$ 5,981.00
Requisition Number	# 905012646